



आयसीआयएस बुलेटिन ICIS Bulletin

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Our Vision
**Transform WRD into modern & service driven department
through Information & Communication Technology**

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Editorial



As we set our feet firmly into this year we have left no stone unturned to get the ICIS project moving in the right direction. I wish to share few inputs as to what we have been doing this whole month so all of us understand the way forward. We have created an Implementation strategy for the project wherein, it is planned that we will launch the Pilot phase-2 during 15 Feb 13 - 01 Mar 13 in Pune region. This launch would comprise of eight modules and the training on the modules would be started from 05 Feb and would be completed by 15 Feb 13. The next launch of all the remaining 15 modules would happen by 31 Mar 13. We are also planning to have meetings/ workshops with all the RPMT's and CPMT's during the next few days to involve these teams to monitor the data digitization effectively. Various strategies were formulated by the PMO to effectively deal with all the situations of the project involving all the vendors in a one to one discussion. All my team is working on many parallel fronts to make this project successful. I request e - champs to support and contribute to the success of this project.

ई चॅम्पियन्स यांनी ई प्रशासन व आय.सी.आय.एस. चे प्रशिक्षण त्यांच्या कार्यक्षेत्रात काम करणाऱ्या अधिकारी व कर्मचाऱ्यांसाठी आयोजित करून याबाबत जागरूकता निर्माण करावी व याचे वृत्त व फोटो आय.सी.आय.एस.बुलेटिन कडे पाठवावे. आपल्या मंडळांतर्गत प्रशिक्षण झालेल्या कर्मचाऱ्यांमधून संगणकाची आवड असणाऱ्यांची निवड करून नावे कोयना संकल्प चित्र मंडळास कळविण्यात यावीत.

श्री. प्रदिप मात्रोकर, का. अ. व त्यांच्या सहकाऱ्यांनी शासन धोरणानुसार युनिकोडच्या वापरसाठी विशेष प्रशिक्षण मंडळनिहाय आयोजित केले तसेच १ जानेवारी २०१३ पासून सर्व कार्यालयात त्याचा वापर सुरु केला आहे. त्यासर्वांचे विशेष अभिनंदन !!

कार्यकारी संपादक

Project Mission Teams

To drive any project we need to have common mission and to achieve the objectives of mission we need a strong team. After considering the experience of national and international e-Governance projects, we also decided and formed mission teams both at Regional and circle level. The head of the office is team leader and other members are so selected, who are proactive. The roles and responsibilities of Mission Teams are summarised as below:

Role of Regional level Mission Team

- Driving the implementation of ICIS in a supportive and constructive manner.
- Coordinate with the PMO and respective CPMT for the successful and sustainable implementation of the initiative.
- Frequently and publicly promoting his/her commitment to the ICIS project,
- Emphasising the case for change (i.e. why the ICIS needs to be introduced) and the relevant benefits of the change for the target stakeholder group
- Understanding and committing to the requirements for the change initiative to succeed (e.g. time out for training) at their divisions
- Ensuring that the team driving the ICIS project at circle level has or has access to the most appropriate skills to ensure success
- Communicating and engaging with stakeholders across the region for ICIS project implementation, roll-out and sustenance;
- Behaving as an inspirational role model for others to follow
- Empowering others in the Region (e.g. Change Ambassadors) to take responsibility for delivering the vision of the ICIS project
- Convene regular project review meeting, tracking project risks and issues and escalating risks to PMO and enabling identification and implementation of the mitigation strategy for the each of the identified risk or issues.
- Provide the necessary guidance and support to the respective CPMT on an on-going manner during the project implementation and later operation & maintenance phase of the project.
- Become role models for other CPMT across the WRD for the ICIS project. Monitoring the progress of the project-implementation activities,
- Convening weekly project status meeting, tracking project risks and issues and escalating risks to RPMT and Project Management Team Members as appropriate

Roles and Responsibilities- CPMT

- Monitoring the progress of the project implementation activities
- Convening weekly project status meeting, tracking project risks and issues and escalating risks to RPMT and Project Management Team Members as appropriate
- Liaison with respective circle offices on project activities and progress
- Coordinate with the RPMT for the successful and sustainable implementation of the initiative.
- Provide the necessary guidance and support to the respective CPMT on an

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on-going manner during the project implementation and later operation & maintenance phase of the project.

- Become role models for other CPMT across the WRD for the ICIS project.
- Some of the major responsibilities to be undertaken by the CPMT are:
- Implementation support for the project during Pilot, Roll-out and O&M phases.
- Co-ordinate and ensure faster and successful Data Digitization of legacy data across each of the circles
- Change management:
- Identification of the employees for training/change management workshops
- Evaluation of training effectiveness
- Roll out of effective communication and awareness plan across various stakeholder of the circle
- Gathering timely and regular feedback from the key stakeholders of the project
- Training:
- Planning and arranging the trainings for the department official and users as and when required
- Preparation of the training Calendar in consultation with the PMO
- Participate as Master trainers Change Champions for various modules as required
- Communicate with institutes where ICIS training programs could be rolled out regularly; such institutes include RTCS, META, WALMI

उपयोजित प्रशिक्षण : क्षणचित्रे



मा. श्री. विजय पांडरे, सु.अ., मेटा तांत्रिक प्रशिक्षणाचे उद्घाटन करताना



तांत्रिक येथील उपयोजित प्रशिक्षण सत्रातील सहभागी अधिकारी

ICIS News & appeal

- During last one month, User Acceptance Test III of pilot phase II of 9 modules was completed and same was validated with Wipro.
- Data entry of Pune region is going on speedily.
- PMO helpdesk is working to resolve the issues coming during data entry.
- Suggestions in M7 & M8 training from all the participants have been communicated to Wipro & accordingly changes will be effected in those modules shortly.
- Bo server are now uploaded & soon all the crystal reports of pilot modules will be seen on the ICIS modules.
- Version 13.0 of CA-Clarity will be up till 31st March to all users.
- Training of Pilot Phase II modules has started from 5th February in Pune.
- "e-Jalseva" is the new name assigned to ICIS project of WRD.

For any queries related to software, pl. contact Wipro Helpdesk on 08624957168

CAPACITY BUILDING ...

Gautam Deshpande, CBCM specialist, NISG



It has been a little over a month since I have joined the ICIS Project Management Office at KDC, Pune as a Change Management & Capacity Building Specialist, from NISG, and I can honestly say that I have simply been amazed by the fantastic group of people involved in this project.

Prior to joining KDC, I had been associated with several organizations in a variety of capacities including Change Management, Organizational Development, Learning & development, amongst others. I had also recently completed my Masters in Organizational Change & Development from the University of Manchester, UK. While there, I remember being told countless times and that too by professors and several friends from different parts of the world (many of whom were government employees in their respective countries), that two thirds of all organizational change efforts fail; and more often than not, it is the people aspect of the change that causes this. Simply because change is tough! However, the sheer levels of focus, dedication, drive and enthusiasm displayed by all involved in the ICIS project has truly been amazing, as I was expecting the opposite to be true. In the first month itself, when I travelled to META, Nashik during the last edition of the Phase 1 trainings of the ICIS Application modules and on interacting with & observing the participants I was overjoyed to see their eagerness and desire to learn and the fervour with which they would provide their inputs for the betterment of the process. This level of passion is and was on that day, contagious, and it is one of the crucial elements needed to make the ICIS project a success.

This month we are rolling out Phase 2 of the ICIS Application Module training, only for the Pune region (to enable better management) and we would be rolling out Phase 3 of the training in March (dates to be communicated). I am definitely expecting to see the same level of zeal shown until now and request everyone's sincere support in not only learning the application, but transferring that learning into action and regularly digitizing as much data as possible. Please also share your feedback with us regularly as it is only through your feedback that we can optimize, simplify and make this a world class system for your daily use.

Lastly, I just like to draw your attention to something, that I'm sure everyone knows, but I will reiterate nonetheless. Water! There is already a water crisis in Maharashtra, and it is evident that there would be water crises looming in several states. Soon this is going to be a world wide phenomenon and water will be our most precious resource! The MWRD is already a trail-blazer for initiating the ICIS project, and as its employees, you are at the forefront of setting an example to the rest of the country that the situation can be changed and Maharashtra can have the most efficient water management system!

Be an ICIS e-news author.....

We at ICIS e-news letter offer an opportunity to our readers to contribute articles and be a part of a family of ICIS e-news author. In particular, we will appreciate receiving contributions on articles bearing on innovative approach in e-governance, development and use of software in day to day department activities.



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